STEP BY STEP INSTRUCTIONS & TIPS to REGISTER

There are now two (2) Registration platforms. (See below).

- > One for all **SPORT OFFICIALS** (top section)
- One for ONLY the Southern Nevada Officials Association (SNOA) VB & BB SCORERS & TIMERS and FOOTBALL AUXILIARY. (Bottom section below the official registration section.)
- > To register as an official, select the **REGISTER** button on the first (top) section.
- To register as an SNOA VB & BB Scorer/Timer or Football Auxiliary, select the REGISTER button on the second (bottom) section.

ArbiterSports:	Guest NIAA (103590)
ELIGIBILITY	
Eligibility Registration	
Registration Dashboard	
ΝΙΑΑ	
2021-22 NIAA Registration Thu Jul 01 2021 - Sat May 21 2022	Register
Baseball 2021-22 Baseball, 2021-22 Baseball Paid/BG, 2021-22 Baseball Paid Paid/BG, 2021-22 Baseball Paid	Flag football Flag football Football PaidBG, 2021-22 Football, 2021-22 Football PaidBG, 2021-22 Football Paid Paid Paid Paid Paid Paid Paid Paid
Soccer 2021-22 Soccer, 2021-22 Soccer Paid/BG, 2021-22 Soccer Paid	Swimming 2021-22 Swimming, 2021-22 Swimming Paid/BG, 2021-22 Swimming Paid
Volleyball Wrestling 2021-22 Volleyball, 2021-22 Volleyball Pald/BG, 2021-22 Volleyball Pald Pald/BG, 2021-22 Volleyball Pald Pald/BG, 2021-22 Wrestling, 2021-22 Wrestling Pald	
2021-22 Scorers & Timers/Auxiliary Football Thu Jul 01 2021 - Sat May 21 2022 Thu Jul 01 2021 - Sat May 21 2022	Auxiliary Football
Basketball 2021-22 Basketball Scorers and Timers Paid/BG, 2021-22 Basketball Scorers and Timers Paid	Volleyball 2021-22 Volleyball Scorers and Timers Paid/BG, 2021-22 Volleyball Scorers and Timers Paid

> Next, you will be asked if you have an Arbiter Sports Account. (See below)

If you've used ArbiterSports in the you used. If you need to create a link below.	e past, please enter th n account, you can cli	e email ck the
enter email		
No account? Create one	Cancel Co	ntinue

If you are a returning official, enter the email you used in the past and select CONTINUE. You will be taken to the ArbiterSports Login Page. Log in to your ArbiterSports Account. This will take you to the WELCOME screen in the NIAA Registration Process.

- If you need to create an account (never had an ArbiterSports account), click on "create one".
- On the CREATE NEW ACCOUNT screen fill in the information required and create a password for your ArbiterSports account. When done select the CREATE ACCOUNT button. You will get a message telling you that an account has been created and then you will be directed automatically to the ArbiterSports login screen. Log in to your ArbiterSports Account.

Create New Accour	nt	
	NAME *	PHONE > Home > X000000000000000000000000000000000000
+	EMAIL *	Add Phone
		COUNTRY 🗸
		United States V
PASSWORD *		
	ø	ADDRESS *
		1239 Independence Ave
	CONFIRM PASSWORD *	
	ø	Apt 1
		CITY * STATE * ZIP CODE *
		Cancel Create Account

- After logging in to Arbiter you will be taken to the Registration WELCOME screen and see the message "Welcome to the Nevada Interscholastic Activities Association Registration!".
- Select the NEXT button. This takes you to the USER CONSENT screen where you will be asked various questions (Criminal History and Confirmation of Registration and Enrollment).
- At this point you need to agree to the USER CONSENT by clicking on the box *I AGREE*. Then, click the COMPLETE CONSENT button.
- This takes you to the SPORTS screen page which shows all the sports. Select the sport(s) that you will be registering for. In this example the pictures for Baseball, Basketball, and Football were selected.



- > Once you are done selecting the sport(s) click on the **NEXT** button.
- This takes you to the PERSONAL INFORMATION screen. Check the information and make sure your birthdate, SSN, phone number(s), and home address are correct. Once all your personal information is correct click on the NEXT button.
- A pop-up window may appear notifying you of multiple ArbiterSports accounts. <u>Select Skip or Merge</u>

Multiple Accounts Found x We have found multiple accounts that match your information. Please choose the account(s) you would like to merge into the account associated with lamofficial@gmail.com This next five screens pertain to the Background Consent process. These screens involve Electronic Signature Consent, System Requirements to Access and Retain Information, the Disclosure Regarding Background Investigation, a Summary of Your Rights Under the Fair Credit Reporting Act, an Acknowledgement of the Notice Regarding Investigative Consumer Reports, and Background Consent Terms.

- The first screen is the BACKGROUND CONSENT screen. At the bottom of the screen click the box, type your name in the second box, and then select the NEXT button.
- On the second screen read the information and acknowledge receipt of the <u>DISCLOSURE REGARDING</u> <u>BACKGROUND INVESTIGATION</u> by clicking the box. Then, select the **NEXT** button.
- On the third screen read the information and acknowledge receipt of the <u>Summary of Your Rights</u> <u>under the Fair Credit Reporting Act</u> by clicking the box. Then, select the **NEXT** button.
- On the fourth screen you must select that you acknowledge receipt of the <u>NOTICE REGARDING</u> <u>INVESTIGATIVE CONSUMER REPORTS THAT APPLY TO MY SPECIFIC STATE</u> by clicking the box. Then, select the **NEXT** button.
- On the last screen you must agree to the Background Consent Terms which include an <u>ACKNOWLEGEMENT AND AUTHORIZATION FOR BACKGROUND CHECK</u>. You must check the box and then type in your name. Select the Complete Consent button.
- This takes you to the Associations screen. The sport(s) you selected earlier will appear. Click inside the box under the sport and select the association you will be working for. Select the NEXT button.
- > You will then see a summary of all your information, as well as CHECK OUT with your total registration fees. Select the **CHECK OUT** button.
- Review the information on the first Check Out pop-up screen and select the NEXT button. The last Check Out screen the PAYMENT SCREEN. At this point you need to enter your credit card information and then check the box "I AGREE TO THE TERMS OF SERVICE" then the PROCESS PAYMENT button. This will complete your registration.
- > At the completion of your registration process print the payment screen for you records.
- You will also receive two confirmation emails. One is PAYMENT confirmation, and the other is NIAA REGISTRATION confirmation.